



WASHINGTON

CITY ADMINISTRATOR

\$146,820 - \$150,696

Plus Excellent Benefits

Apply by

June 11, 2023

(First review, open until filled)

PROTHMAN



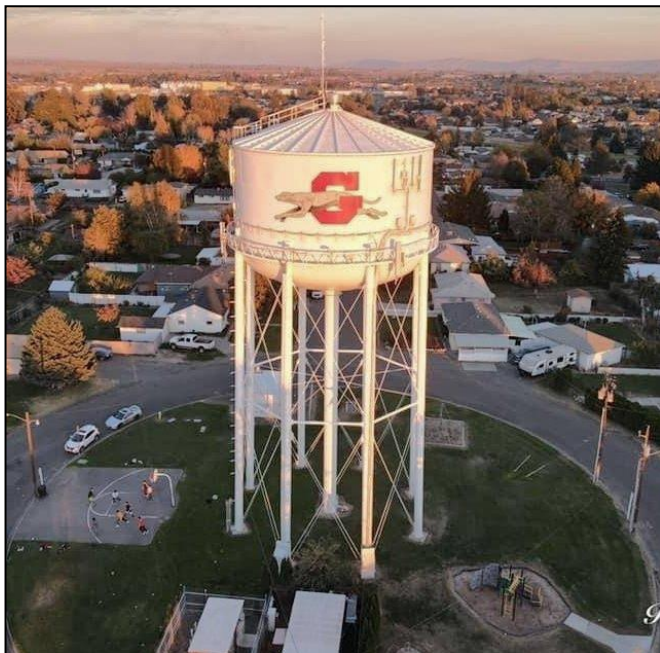
THE COMMUNITY



Nestled in the heart of the Yakima Valley, the city of Grandview is a vibrant and diverse community of 11,010 residents. With an average of 300 days of sunshine per year, the Yakima Valley is an ideal place to live for those who appreciate the great outdoors and a welcoming community.

Grandview's economy includes major industrial businesses, a Walmart distribution center and agriculture, with a variety of crops, processing plants, and cold storage facilities being located within the city and surrounding region. The community's "grand view" features stunning panoramic vistas of snow-capped Mount Rainier and Mount Adams, the Rattlesnake Hills, and Horse Heaven Hills, providing residents with a beautiful backdrop to their daily lives.

Grandview offers a small-town atmosphere with access to major shopping, medical care, and other amenities. The city is home to quality schools, the YVC-Grandview Campus, numerous churches, over 70 acres of community parks, including the Country Park Events Center, a community center, a regulation 9-hole disc golf course, seasonal swimming pool, museum, and a public library. Other outdoor recreation opportunities include golf, tennis, fishing, hunting, and boating, as well as dedicated walking and biking pathways.



THE CITY

The City of Grandview is proud to have one of the most stable City governments in Central Washington, led by Mayor Gloria Mendoza and a seven-member City Council, all of whom are elected to four-year staggered terms. Mayor Mendoza and the Council work together to ensure that the City maintains a high level of service, stability, and growth. The City employs over 60 full-time employees and operates on a 2023 budget of \$32,300,185 which includes a number of large projects. The average budget for the last five years is \$23,916,352.

The City's departments are led by experienced and dedicated individuals, and include the City Administrator/Public Works Director, City Attorney, City Clerk/Human Resources, City Treasurer, Fire Chief, Library Director, Parks and Recreation Director, and Police Chief. To support the City's operations, several boards and commissions have been established, including the Beautification Commission, Community Center Advisory Committee, Planning Commission, Museum Board, Civil Service Commission, Mosquito Control Board, and Public Corporation.

THE POSITION

Under the direction of the Mayor, the City Administrator directs the administration of all city government functions and services, provides leadership in the long- and short-term goals of the city, and presents recommendations to the Mayor and Council for action.

For a full job description, please view the attachment found [here](#) or on www.prothman.com.

OPPORTUNITIES AND CHALLENGES

Leadership Transition

The incumbent City Administrator has established a rich and productive legacy of leadership during his 50 years with the city. The next City Administrator will appreciate that legacy and work with the staff, the Mayor and City Council, to transition to the next iteration of administrative leadership for Grandview. This new structure will place Public Works management under a Public Works Director position, rather than directly under the City Administrator, as it is today. The new City Administrator will be involved in this selection process for the Public Works Director.



Community Relations

The incoming City Administrator will continue the close connection with the people and businesses of Grandview through frequent conversations while being frank and compassionate. The ability to easily converse in both Spanish and English will be helpful to connect with the Grandview community members.

Strategic Economic Development

Growth through economic development is a central strategy for the Mayor and Grandview City Council. As the third most populous city in Yakima County, Grandview offers opportunities for retail, commercial, manufacturing/processing businesses and is a transportation and logistics hub for the region. The next City Administrator will help build on these assets to grow the Grandview economy and help the Mayor and City Council achieve their vision for a vibrant business community. Strategies like the Main Street Program and others are being fueled by ARPA funds which demonstrate the commitment and importance of economic development in the city.



Financial Stability

Through foresight, conservative financial stewardship, and a commitment to managing, protecting and planning utility infrastructure, Grandview has both healthy financial reserves and good utility systems. This is providing sewer treatment and water system capacity to accommodate growth in the community for a reasonable period of time.

EDUCATION & EXPERIENCE

- A bachelor's degree from an accredited university in business finance, public administration, business management or related field or comparable experience.
- At least five (5) to seven (7) years of City or County Governmental managerial experience.
- A master's degree, and fluency, both verbal and written in Spanish is preferred.
- Experience with operations, budgeting and managing personnel.
- Working knowledge of government finance with proven experience in administering budgets.
- Excellent verbal, written, and public presentation skills.
- Possession of or ability to maintain a Washington state driver's license.
- Able to successfully pass an extensive background check.



COMPENSATION & BENEFITS

- **\$146,820 - \$150,696 DOQ**
- Medical, dental, orthodontia, and vision insurance for employee and dependents.
- \$25,000 life insurance.
- Paid vacations, holidays, and sick leave.
- Participation in Washington State Public Employees Retirement System.



**For more information on the
City of Grandview, please visit:**

www.grandview.wa.us

The City of Grandview is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **June 11, 2023** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**City of Grandview, WA – City Administrator**", and click "**Apply Online**", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in.



www.prothman.com

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